BUILDING OPERATOR (CONTRACT)

We are excited to announce that Edon Management has an opening for a **Building Operator** in High River. If you desire a challenge and enjoy working in a team environment, then you may be the perfect candidate for this role! To find out more about Edon Management, visit www.edonmgmt.com.

Here's what's waiting for you…

As a Building Operator based in High River, you will be responsible for maintaining peak building performance and developing positive client relationships. The successful candidate will be responsible for coverage at various sites and will require a personal vehicle and valid Driver's Licence.

Competitive Compensation Package includes:

- Contract position from July 6, 2020 to March 31, 2021 with opportunity for continued employment
- Full time, weekday hours
- Competitive Salary
- Cellphone Allowance
- Mileage Reimbursement

Here's how you'll make a difference…

Major Responsibilities

- Perform daily building operations tasks such as regular building maintenance, building repairs, and ensuring preventive maintenance tasks are completed in accordance with Edon's Preventive Maintenance Program
- Monitor and liaise with maintenance staff and subcontractors while they are onsite
- Complete daily inspections of Fire and Security systems
- Complete daily mechanical system checks including Boilers, Chillers, etc.
- Complete accurate and detailed documentation in accordance with Edon's Quality Management System
- Respond to service requests and emergencies
- Portray a favourable image of the organization while liaising with and addressing client issues and concerns
- Emergency after-hours on-call rotation

Experience & Qualifications

- Valid ABSA 5th or new 4th Class Power Engineering Certificate
- Minimum two years hands-on building operations experience, preferably in a commercial building environment
- Excellent knowledge of building systems
- Experience with computer programs and computerized maintenance management systems (CMMS)
- Experience with Building Automation systems
- Excellent communication and leadership skills
- Owns basic hand tools to perform building repairs
- Valid Driver's License and clean Driver's Abstract

A detailed job description may be requested by emailing southcareers@edonmgmt.com.

Apply Today!

Email your resume to southcareers@edonmgmt.com stating Job No. 1CP02262020 in the subject line.

Fax your resume to 403-259-8851 with a cover page stating Job No. 1CP02262020.

Drop off your resume to reception at: Edon Office, 12501 20 Ave Blairmore, AB T0K 0E0

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.