

# MAINTENANCE WORKER/LABOURER



We are excited to announce that Edon Management is looking for a **Maintenance Worker/Labourer** to join our team in Edmonton at NAIT. If you are looking for professional growth opportunities, enjoy working in a team environment, and have experience in the maintenance and repair of commercial facilities, then you may be the perfect candidate for this role! To find out more about Edon Management, visit [www.edonmgmt.com](http://www.edonmgmt.com).

## Here's what's waiting for you...

As a Maintenance Worker/Labourer based in Edmonton, you will be involved with the maintenance, repair, and improvement of NAIT that addresses building and client needs.

### Competitive Compensation Package includes:

- Night Shift (10:00pm to 6:30am), Monday through Friday
- Contract position until June 30, 2020, with the possibility of an extension
- Competitive Wage, Mileage Reimbursement, and Supportive Team Environment

## Here's how you'll make a difference...

### Major Responsibilities

- Collaborate with the building operations team to achieve service objectives
- Perform general maintenance tasks including millwork, installing windows, changing lights, painting, drywall repairs, door repairs and installs, minor plumbing and minor moves
- Assemble and install furniture product, gaining knowledge in various types of office systems
- Complete maintenance and preventive maintenance tasks, and update preventative maintenance records
- Conduct regular building surveillance tours to look for and identify building concerns, review and maintain log books, and inspect equipment for safe operation and proper maintenance
- Respond immediately to service requests and emergencies
- Portray a favourable image of the organization as the front-line contact with clients/tenants and subcontractors

### Experience & Qualifications

- Minimum two years of experience in commercial building maintenance
- Completed Grade 12 education
- Physically fit, able to stand, crouch, kneel for long periods of time and lift in excess of 30 pounds
- Strong command of the English language (written and verbal)
- Strong customer care and communication skills
- Owns basic hand tools and is able to use basic power tools and complete basic building maintenance
- Owns a personal vehicle and has a valid Driver's License and clean Driver's Abstract

A detailed job description may be requested by emailing [northcareers@edonmgmt.com](mailto:northcareers@edonmgmt.com)

## Apply Today!

Email your resume to [northcareers@edonmgmt.com](mailto:northcareers@edonmgmt.com) stating Job No. 2E03112020 in the subject line.

Fax your resume to 780-488-7518 with a cover page stating Job No. 2E03112020.

Drop off your resume to reception at: #300, 3697 Mill Woods RD NW  
Edmonton, AB T6K 3L6

All resumes will be considered but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.