

PART-TIME CARETAKER (CONTRACT)



For over 25 years, Edon Management has delivered quality facilities and asset management services throughout Alberta. We recognize the importance of every team member in our success and we are looking for you to join our innovative and knowledgeable team! To find out more about Edon Management, visit www.edonmgmt.com.

Here's what's waiting for you...

As a Part-Time Caretaker based in the Crowsnest Pass, you will be responsible for ensuring peak cleanliness at commercial facilities.

- Contract position until September 30, 2020, with the possibility of an extension
- Weekday early evening hours, with a possibility of weekend hours (9 hours a week)
- Competitive wage
- Additional on-call and vacation coverage available

Here's how you'll make a difference...

Major Responsibilities

- Maintain facility cleanliness in accordance with Edon Management's standards and contract requirements
- Respond to urgent clean-up situations in a timely manner
- Complete light duty tasks such as dusting, polishing, spot washing, vacuuming, sweeping and mopping
- Service and maintain cleanliness of washrooms
- Ensure waste is disposed of according to facility standards
- Portray a favourable image of the organization as a front-line contact with clients/tenants

Experience & Qualifications

- Basic understanding of English (reading and writing)
- Previous janitorial experience considered an asset
- Lives in the Crowsnest Pass area
- Valid Driver's License and owns a personal vehicle to drive to site
- Owns a cellphone

A detailed job description may be requested by emailing southcareers@edonmgmt.com.

Apply Today!

Email your resume to southcareers@edonmgmt.com stating Job No. 4CP02262020 in the subject line.

Fax your resume to 403-259-8851 with a cover page stating Job No. 4CP02262020.

Drop off your resume to reception at: Edon Office, 12501 20 Ave Blairmore, AB T0K 0E0

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.