

We are excited to announce that Edon Management is looking for a Locksmith to join our team at NAIT in Edmonton. For over 25 years, Edon Management has delivered quality facilities and asset management services throughout Alberta. We recognize the importance of every team member in our success and we're looking for you to join our innovative and knowledgeable team! We encourage personal development and foster a culture that provides both opportunity and work-life balance. To find out more about Edon Management, visit www.edonmgmt.com

Here's what's waiting for you...

As a Locksmith, you will be responsible for the maintenance and upkeep of key and access systems for the building portfolio.

- Full-time weekday, daytime hours
- Ongoing educational assistance
- Career and professional development opportunities
- Occasional after hours work

Competitive Compensation Package

Competitive Salary

Family Dental & Health Benefits

Employee RRSP Program

Here's how you'll make a difference...

Major Responsibilities

- Install, adjust, repair and re-key mechanical, electrical, or computerized locking devices
- Perform various locksmith responsibilities including but not limited to providing immediate response to client requests to open locked doors; service and adjust key machines; disassemble locks for repair and replacement of parts; repair/replace defective components of doors including door closers, hinges and electric release mechanisms; and monitor and maintain inventory systems
- Design master key systems
- Install security lock systems, key control systems, window bars, deadlocks and keyless entry locks
- Adhere to Edon's Quality Management System policies as well as OHS legislation and regulations
- Perform a favourable image of the organization as a front-line contact with tenants/clients and subcontractors

Experience & Qualifications

- Holds a valid security workers license under the Alberta Security Service and Investigators Act
- Minimum four years locksmith experience
- Minimum four years operational experience in facility operations
- Ability to work independently or collaboratively as part of a team
- Owns hand tools to perform maintenance and repairs
- Excellent customer service and problem solving skills

A detailed job description can be requested by emailing northcareers@edonmgmt.com.

Apply Today

Email your resume to northcareers@edonmgmt.com stating Job No. 2E11132018 in the subject line.

Fax your resume to 780-488-7518 with a cover page stating Job No. 2E11132018.

Drop off your resume to reception at Second floor, 3827 98 St. Edmonton, AB T6E 5V4

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.