

# CARETAKER



For 25 years, Edon Management has delivered quality facilities and asset management services throughout Alberta. We recognize the importance of every team member in our success and we are looking for you to join our innovative and knowledgeable team! To find out more about Edon Management, visit [www.edonmgmt.com](http://www.edonmgmt.com).

## Here's what's waiting for you...

As a part-time Caretaker based at the Blairmore Provincial Building, you will be responsible for ensuring peak cleanliness at commercial facilities.

- Part-time evening work (20 hours per week)
- 4:30PM – 8:30 PM Monday to Friday
- Family Health and Dental Benefits
- Additional on-call and vacation coverage available

## Here's how you'll make a difference...

### Major Responsibilities

- Maintain facility cleanliness in accordance with Edon Management's standards and contract requirements
- Respond to urgent clean-up situations in a timely manner
- Complete light duty tasks such as dusting, polishing, spot washing, vacuuming, sweeping and mopping
- Service and maintain cleanliness of washrooms
- Ensure waste is disposed of according to facility standards

### Experience & Qualifications

- Basic understanding of English (reading and writing)
- Previous janitorial experience considered an asset
- Lives in the Crowsnest Pass area
- Valid Driver's License and owns a personal vehicle to drive to site
- Owns a cellphone
- Owns a personal computer/laptop

A detailed job description may be requested by emailing [southcareers@edonmgmt.com](mailto:southcareers@edonmgmt.com).

## Apply Today!

Email your resume to [southcareers@edonmgmt.com](mailto:southcareers@edonmgmt.com) stating Job No. 4CP05142018 in the subject line.

Fax your resume to 403-328-4913 with a cover page stating Job No. 4CP05142018.

Drop off your resume to reception at: Edon Office, 200 5<sup>th</sup> Ave. S Lethbridge, AB T1J 4L1

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.