

PART-TIME CARETAKER



For 25 years, Edon Management has delivered quality facilities and asset management services throughout Alberta. We recognize the importance of every team member in our success and we're looking for you to join our innovative and knowledgeable team! We encourage personal development and foster a culture that provides both opportunity and work-life balance. To find out more about Edon Management, visit www.edonmgmt.com.

Here's what's waiting for you...

As a part-time Caretaker based at the Youth Treatment Centre in Lethbridge, you will be responsible for ensuring peak cleanliness at commercial sites in accordance with Edon's standards and facility contract requirements.

- Part-time, evening hours
- Monday to Friday (4:30 p.m. to 8:30 p.m.)

Competitive Compensation Package includes:

Evening availability
Cellphone Allowance

Employee Dental & Health Benefits
Employee RRSP Program

Supportive Team Environment
Free Parking

Here's how you'll make a difference...

Major Responsibilities

- Complete caretaking tasks such as dusting, spot washing, polishing, vacuuming, carpet cleaning, floor buffing, sweeping and mopping
- Respond to urgent clean-up situations in a timely manner
- Service and maintain cleanliness of washrooms
- Ensure waste is disposed of according to facility standards
- Move furniture, equipment and supplies as required
- Portray a favourable image of the organization as a front-line contact with clients and tenants

Experience & Qualifications

- Basic understanding of English (reading and writing)
- Previous caretaking experience considered an asset
- Valid Driver's License and personal vehicle considered an asset
- Lives in Lethbridge, AB
- Strong customer relation skills

A detailed job description can be requested by emailing southcareers@edonmgmt.com.

Apply Today!

If you like a challenge and want to be part of a **dynamic team** in a growing company...

Email your resume to
southcareers@edonmgmt.com stating
Job No. 4L03052018 in the subject line

Fax your resume to 403-328-4913
with a cover page stating
Job No. 4L03052018

Drop off your resume to reception at:
Edon Office, 200 5th Ave. S
Lethbridge, AB T1J 4L1

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.