

# SEASONAL CARETAKER (CONTRACT)



For 25 years, Edon Management has delivered quality facilities and asset management services throughout Alberta. We recognize the importance of every team member in our success and we're looking for you to join our innovative and knowledgeable team! To find out more about Edon Management, visit [www.edonmgmt.com](http://www.edonmgmt.com).

## Here's what's waiting for you...

As a part-time seasonal Caretaker based in the Crowsnest Pass, you will be responsible for ensuring peak cleanliness at commercial sites. This contract position is from **May 15, 2018 to September 4, 2018** with a possibility to stay on-call at the end of the contract term. This position is based at the Frank Slide Interpretive Centre with travel to other sites for coverage.

- Part-time work
- Scheduled weekday coverage (4:30 - 7:30) and weekend coverage
- Supportive highly functional team

### Competitive Compensation Package includes:

Evening availability

Free Parking

Cellphone Allowance

## Here's how you'll make a difference...

### Major Responsibilities

- Complete caretaking tasks such as dusting, spot washing, polishing, vacuuming, carpet cleaning, floor buffing, sweeping and mopping
- Respond to urgent clean-up situations in a timely manner
- Service and maintain cleanliness of washrooms
- Ensure waste is disposed of according to facility standards
- Move furniture, equipment and supplies as required
- Portray a favourable image of the organization as a front-line contact with clients and tenants

### Experience & Qualifications

- Basic understanding of English (reading and writing)
- Previous caretaking experience considered an asset
- Valid Driver's License and personal vehicle considered an asset
- Lives in Crowsnest Pass area

A detailed job description can be requested by emailing [southcareers@edonmgmt.com](mailto:southcareers@edonmgmt.com).

## Apply Today!

If you like a challenge and want to be part of a **dynamic team** in a growing company...

Email your resume to [southcareers@edonmgmt.com](mailto:southcareers@edonmgmt.com) stating Job No. 4CP03192018 in the subject line

Fax your resume to 403-328-4913 with a cover page stating Job No. 4CP03192018

Drop off your resume to reception at: Edon Office, 200 5<sup>th</sup> Ave. S Lethbridge, AB T1J 4L1

All resumes will be considered, but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.