

BUILDING OPERATOR



We are excited to announce that Edon Management has an opening for a **Building Operator** located in **Brooks**. If you desire a challenge, are looking for professional growth opportunities, and enjoy working in a team environment, then you may be the perfect candidate for this role! To find out more about Edon Management, visit www.edonmgmt.com.

Here's what's waiting for you...

As a Building Operator based in Brooks, you will be responsible for maintaining peak building performance and developing positive client relationships.

Competitive Compensation Package includes:

Full-time, weekday hours
Competitive Salary

Cellphone Allowance
Ongoing Educational Assistance

Family Dental & Health Benefits
Employee RRSP Program

Here's how you'll make a difference...

Major Responsibilities

- Perform daily building operations tasks such as regular building maintenance, building repairs, and ensuring preventive maintenance tasks are completed in accordance with Edon's Preventive Maintenance Program
- Monitor and liaise with maintenance staff and subcontractors while they are onsite
- Complete daily inspections and mechanical system checks
- Complete accurate and detailed documentation in accordance with Edon's Quality Management System
- Respond to service requests and emergencies
- Provide emergency after-hours on-call coverage (evenings and weekends) according to the schedule
- Portray a favourable image of the organization while liaising with and addressing client issues and concerns

Experience & Qualifications

- Valid 5th or new 4th Class Power Engineering Certificate, or willing to obtain
- Minimum two years hands-on building operations experience, preferably in a commercial building environment
- Excellent knowledge of building systems
- Experience with computer programs and computerized maintenance management systems (CMMS)
- Excellent communication and leadership skills
- Owns basic hand tools to perform building repairs
- Valid Driver's License and clean Driver's Abstract
- Lives in Brooks or within reasonable commute to Brooks

A detailed job description may be requested by emailing southcareers@edonmgmt.com.

Apply Today!

Email your resume to
southcareers@edonmgmt.com stating
Job No. 1B03072018 in the subject line

Fax your resume to 403-527-4198
with a cover page stating
Job No. 1B03072018

Drop off your resume to reception at:
346 3rd St. SE
Medicine Hat, AB T1A 0G7

All resumes will be considered but only those candidates selected for an interview will be contacted. Thank you for your interest in employment with Edon Management.